

**ANDERSON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
Monday, July 8, 2024 | 5:30 pm | ECC Makerspace**

Present: Chair Elaine Stoll, Nicole Davenport, Angela Dixon, Pinkey Rinnix, Frances Saville, Wendy Tucker

Absent: Sara Crocker

Staff Present: Annie Sutton, Library Director; Jane Cornelius, Head of Finance; Miranda White, Administrative Assistant

Also Present: Eleanor Walters, Friends Board Vice-Chair

CALL TO ORDER

Chair Stoll called the meeting to order at 5:31 pm.

APPROVAL OF MINUTES

Nicole Davenport motioned to approve the Meeting Minutes for the Regular Board Meeting on May 13, 2024 and the Called Meeting on May 14, 2024, as written. Frances Saville seconded. All were in favor and the motion carried.

PUBLIC COMMENT

Public comment was heard as follows:

1. Mona Fleming [Dist. 4] – Thank you to librarians for meeting the diverse needs of the community.

FRIENDS REPORT

Friends Vice-Chair, Eleanor Walters, reported on Friends-funded programs, including Summer reading, Sonic Lunch, a Story Walk at the Belton Branch, and professional photography for the Library's website redesign. Sales are strong in the Book Store and Gift Shop. The Friends are actively seeking volunteers.

FINANCIAL REPORT

Financial Report: Director Sutton presented the financial report for month ending June 30, 2024. County Council approved the Library's 24-25 Budget, including funding for a new Bookmobile. The Library will follow the County's salary increase of 4% for staff, effective July 1, 2024. An amended budget, including a final carry forward amount, will be available at the next regular meeting.

Capital Projects Update: All 23-24 projects were completed, except for the Main Library's roof repair and parts of the Honea Path reno. The Library's financial audit for 2023-2024 starts in August and should have a final report for the Board in November. The website re-design is in progress. The Library is looking into replacing and adding security cameras at the Main location.

DIRECTOR'S REPORT

Proviso: The State passed a \$0.50 per capita increase for all SC libraries. Director Sutton reviewed Proviso 27.1, which requires county libraries to sign a certification form to receive State funding. Since the Library meets the requirements, Director Sutton recommended moving forward with signing the

certification form to receive State funding. The Board agreed with signing the certification form but noted that the Proviso wording is vague. The State Library has consulted the Governor and is still working to get guidance from the Attorney General concerning the Proviso. Director Sutton will inform the Board if there are any changes or updates in requirements.

Facilities Update: The Main Library has a roof repair scheduled for this year. An open house for the newly updated Honea Path Branch is scheduled for Friday, August 2, from 10 am – 12 pm.

Marketing/Programming Update: All interior building signage will be updated, starting with the Anderson (Main) Library. Library Card Sign-Up Month is in September. Circulation and Attendance stats are up overall from last year.

The Library is seeing good sign-up numbers for Summer Reading, including adults. Upcoming author events include Beatriz Williams on July 13th and Ron Rash on September 5th. Director Sutton mentioned a grant opportunity to place a book vending machine in the Centerville/Lakeside area of Anderson.

UNFINISHED BUSINESS

Bylaws Update: Chair Stoll asked for a motion to update the proposed amended Board Bylaws from the Regular May Meeting. Wendy Tucker moved to approve the amended Bylaws as written. Angela Dixon seconded. All were in favor.

NEW BUSINESS

November Meeting Date: The Regular November Meeting falls on the Veteran's Day holiday. Members discussed availability and re-scheduled the November meeting for Monday, November 4th at 5:30 pm.

ADJOURNMENT

Chair Stoll asked for a motion to adjourn. Nicole Davenport so moved, and Pinkey Rinnix seconded. All were in favor. Chair Stoll declared the meeting adjourned at 6:02 pm.

The next regular Board Meeting is scheduled for Monday, September 9, 2024 at 5:30 pm.

Respectfully submitted,

Frances Saville,
Board Secretary/Treasurer