

**ANDERSON COUNTY LIBRARY SYSTEM
BOARD OF TRUSTEES
MINUTES OF THE REGULAR MEETING
Monday, September 9, 2024 | 5:30 pm | ECC Makerspace**

Present: Chair Elaine Stoll, Sara Crocker, Nicole Davenport, Angela Dixon, Albert “Howie” Howard, Jimmy Johnson, Frances Saville, Wendy Tucker

Absent: Pinkey Rinnix

Staff Present: Annie Sutton, Library Director; Jane Cornelius, Head of Finance; Miranda White, Administrative Assistant

Also Present: Eleanor Walters, Friends Board Vice-Chair

CALL TO ORDER

Chair Stoll called the meeting to order at 5:30 pm and welcomed new members, Howie Howard and Jimmy Johnson, to the Library Board.

APPROVAL OF MINUTES

Wendy Tucker motioned to approve the Meeting Minutes for July 8, 2024 as written. Nicole Davenport seconded. All were in favor and the motion carried.

PUBLIC COMMENT

Public comment was heard as follows:

1. Kevin Hardy [Dist 4] – Recommend starting meetings with prayer
2. Mona Fleming [Dist 4] – UNESCO International Literacy Day; freedom to read

FRIENDS REPORT

Eleanor Walters gave an overview of what the Friends of the Library do, including grants they have provided to the Library system. The Friends will be honoring their volunteers during National Friends of the Library Week [October 20-26].

FINANCIAL REPORT

Financial Report: Director Sutton presented the financial report for month ending August 31, 2024. The Library is in good shape. The 23-24 financial audit is still being completed and final numbers will be presented by the auditors at the November meeting.

Capital Projects Update: The Iva project has started and projected to be finished Spring 2025. Director Sutton is consulting with the County on whether the Library will need to put a bid out for the new Bookmobile, or if a sole-purchase single vendor can be used.

DIRECTOR’S REPORT

Code of Conduct: Director Sutton presented an updated Patron Code of Conduct. Several library systems were consulted on structure and input from ACL Library staff was included. Sara Crocker motioned to approve the updated Patron Code of Conduct. Angela Dixon seconded. All were in favor. The updated policy will be posted in all library locations.

Facilities Update: Recent updates at the Main Library include the installation of three additional outdoor cameras, new directional and welcome signs, a refresh of the Youth Services Department, and completion of the roof repair. Main’s HVAC repair has been moved to January.

“No loitering after hours” signs have been installed outside the building, in consultation with the County Attorney.

Marketing/Programming Update:

A 5-Year stats comparison report was presented. Circulation and attendance numbers have increased overall to match the numbers of pre-Covid years. Digital checkouts continue to skyrocket.

Director Sutton reported on recent marketing projects and events, including Library Card Sign Up Month in September, the Health & Wellness Fair in October, and the launch of the new website in October. The Library has received a grant to place a book vending machine at the Food Lion grocery store on Highway 24 in Anderson. Director Sutton was asked to be on the Board of Visitors for Tri-County.

UNFINISHED BUSINESS

None

NEW BUSINESS

Officer Nomination/Election: Chair Stoll called for nominations for Board Chair. After receiving nominations for Wendy Tucker [Sara Crocker] and Elaine Stoll [Frances Saville], Chair Stoll called for a vote by show of hands. Wendy Tucker received five votes and Elaine Stoll received three votes. Wendy Tucker was declared Board Chair.

Nominations were called for Vice Chair. After receiving nominations for Nicole Davenport [Frances Saville] and Howie Howard [Sara Crocker], Chair Stoll called for a vote by show of hands. Nicole Davenport received three votes and Howie Howard received five votes. Howie Howard was declared Vice Chair.

Nominations were called for Secretary/Treasurer. After receiving nominations for Sara Crocker [Wendy Tucker] and Frances Saville [Elaine Stoll], Chair Stoll called for a vote by show of hands. Sara Crocker received 5 votes and Frances Saville received three votes. Sara Crocker was declared Sec/Treasurer.

The elected officers will assume their duties at the next meeting.

Board Training/Library Tour: Chair Stoll asked about training for the Library Board and a tour of the branch libraries. State Library staff are available to train Board members at the Main Library. Options for training dates will be sent via email. A survey will be emailed to determine best days for a branch tour.

ADJOURNMENT

Chair Stoll asked for a motion to adjourn. Howie Howard so moved, and Sara Crocker seconded. All were in favor. Chair Stoll declared the meeting adjourned at 6:17 pm. The next regular Board Meeting is scheduled for Monday, November 4, 2024 at 5:30 pm.

Respectfully submitted,

Sara Crocker,
Board Secretary/Treasurer